

## **Position Available: Director of Music Ministries**

### **Meridian Street United Methodist Church**

Indianapolis, IN | Part-time (20-25 hours/week average, varies seasonally)

Meridian Street UMC seeks a Director of Music Ministries to sustain and grow an established, thriving music ministry. Our congregation has been serving Indianapolis in mission and ministry for more than 200 years. We honor our deep roots in the United Methodist tradition as well as our unique experience of God as a vibrant, inclusive community of faith. Meridian Street UMC is housed in a beautiful, iconic church building situated in the historic Meridian Street corridor on the border of the Butler-Tarkington and Meridian Kessler neighborhoods. This is a part-time, salaried position.

**Overview of position:** The Director of Music Ministries oversees all aspects of music ministry, with particular attention given to the role of music in the worshipping life of this congregation. Primary directing responsibility includes the Chancel Choir, a mixed-voice ensemble that provides regular musical leadership on Sunday mornings. The Director is an integral leader in the worship planning process, alongside the pastors and other ministry staff.

### **Responsibilities include:**

- Directing the Chancel Choir on Sunday mornings and weeknight rehearsals (currently Wednesdays at 7:15 p.m.) in high-level sacred choral music, including leading periodic large-scale musical works
- Collaboratively planning worship in regular meetings with pastors and staff, including planning appropriate liturgical music and maintaining library resources as required
- Supervision of other music staff, including the handbell ministries director, organist, staff singers, and paid instrumentalists.
- Recruiting talented staff singers as needed to strengthen and support the Chancel Choir
- Worship leadership, especially congregational song-leading for two regular worship services (currently traditionally styled) and additional services as indicated by the liturgical calendar
- Creativity and vision for diverse expressions of music and arts in worship
- Providing opportunities for children and youth to participate in music ministries and grow as artists and worship leaders
- Developing additional choral and/or instrumental ministries to provide opportunities for more people to share their gifts (short-term or ongoing)
- Planning and coordinating community-focused music events and programming

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- Ensuring appropriate maintenance and oversight of music and worship equipment, including church pianos, sound and livestream system, and other needed support materials (i.e. music stands, risers)
- Fostering caring relationships with volunteer and paid musicians, as well as those in other worship support roles
- Engaging in the full life of the church community to further our mission both in and beyond the congregation
- Practicing personal disciplines of the Christian faith and communicating that faith through their witness, example, and the above ministry responsibilities

**Skills and Requirements:**

- Experience leading a comprehensive church music ministry; five years minimum in comparable role preferred
- Degree in music desired; master of music preferred
- Keyboard skills preferred
- Understanding of worship and the role of church music
- Knowledge of sacred music repertoire and the liturgical year; understanding of United Methodist worship traditions and liturgy preferred
- Ability to self-direct and work collaboratively with staff and volunteers
- Strong value for and commitment to inclusion and diversity in music and ministry

**Salary Range:** \$25,000-35,000

**Interested applicants should submit resume and optional supplementary materials demonstrating skill and experience (videos, articles, etc.) to the Music Ministry Search Team, attn: Rev. Mary Dicken. Email submissions preferred: [mdicken@meridianstreet.org](mailto:mdicken@meridianstreet.org)**

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## **Position Available: Director of Handbell Ministries**

### **Meridian Street United Methodist Church**

Indianapolis, IN | Part-time (6-8 hours/week average, varies seasonally)

**Meridian Street UMC seeks a talented, qualified Director of Handbell Ministries to maintain and build upon a handbell ministry established in this congregation thirty-years ago. This is a part-time, salaried position.**

**Primary Responsibilities:** The Director of Handbell Ministries oversee all choirs and activities of the handbell ministry at Meridian Street, contributing to the overall music ministry and providing opportunities for Christian fellowship and discipleship through music. Primary directing responsibilities include the Chancel Bells and the short-term handbell choir Celebration Bells. The Director is also responsible for supervising the Assistant Handbell Director who works with the children and youth handbell choir Gospel Ringers.

**Other duties:** The Director of Handbell Ministries maintains the handbell music library and orders new music as needed, ensures appropriate maintenance of handbells (two full sets) and chimes, provides opportunities for ringers to participate in local and regional handbell festivals, organizes occasional community performances, participates in regular worship planning with music and pastoral staff, and cares for relationships with ringers as well as broader congregation.

### **Skills and Requirements:**

Experience ringing and directing handbells (five years minimum preferred)  
Degree in music performance or music education desired  
Church background and leadership experience (volunteer or paid)  
Understanding of worship and the role of church music  
Ability to self-direct and work collaboratively with staff and volunteers  
Strong value for and commitment to inclusion and diversity in music and ministry

**Salary:** \$7,000-8,000

**Interested applicants should submit resume and optional supplementary materials demonstrating skill and experience (videos, articles, etc.) to the Music Ministry Search Team, attn: Rev. Mary Dicken. Email submissions preferred: [mdicken@meridianstreet.org](mailto:mdicken@meridianstreet.org)**

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**Applicants may apply for one or both positions.**

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